

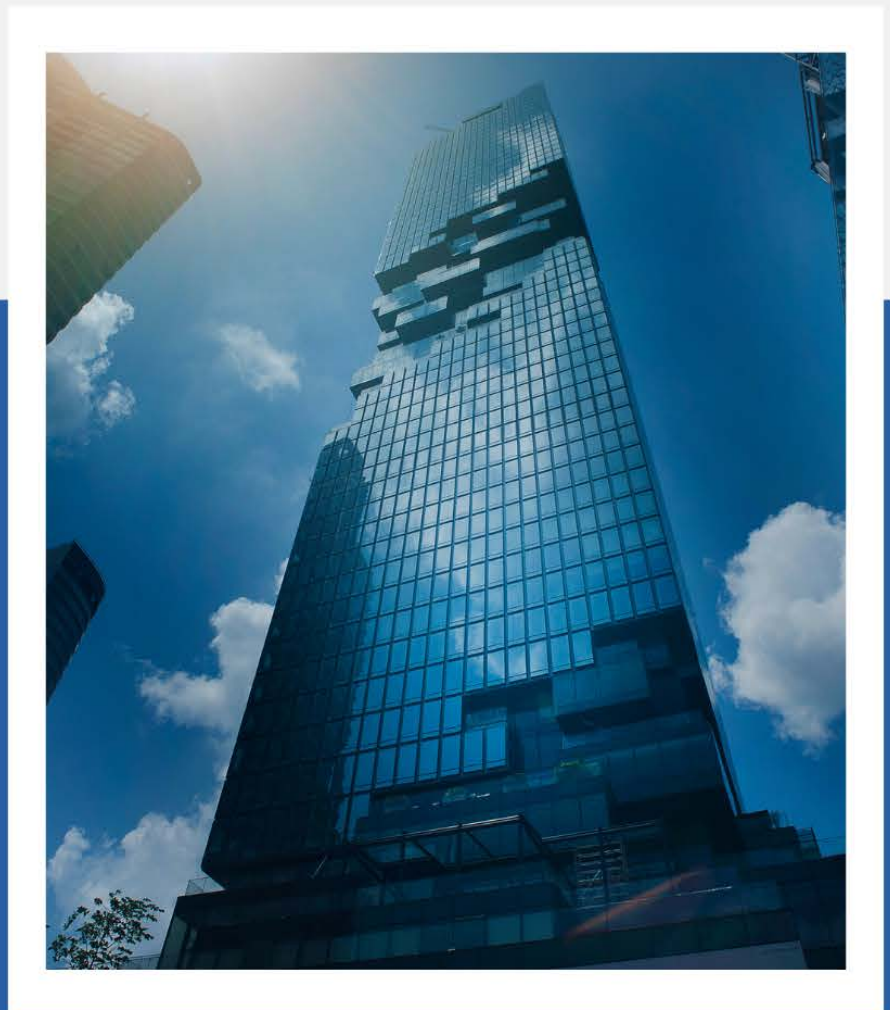
STUDENT PACK

ACCA

MARCH & JUNE 2023 EXAMS

**NICOSIA
CENTER**

**EVENING &
BLOCK
COURSES**



STUDENT PACK**JANUARY - JUNE 2023**Contents

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Why ACCA

Enhance your career potentials and discover a world of opportunities

When you study with ACCA, you can take your career in any direction. You open doors to the best and most interesting roles all over the world, and you become one of the sought-after finance professionals our fast-changing world needs.

ACCA equips you not only with finance and accountancy skills but also the entire range of competences required to enhance your career potentials. ACCA provides each of their members the strategic thinking, technical skills and professional values to drive their organisations forward. As such, your career potentials are maximized as it prepares you for your professional development and escalation to senior management for a wide range of organisations.

Join a global network, work anywhere in the world

The ACCA has a worldwide reputation for excellence and this rigorous qualification is recognized and respected across the globe. Furthermore, by joining the ACCA, you become part of a diverse body of more than 219,000 members and 527,000 students in 179 countries, connecting you with thousands of like-minded finance professionals across the globe. Building a strong professional network is essential in today's fast-paced business world. By studying for the ACCA, you can meet valuable contacts at networking events and chat to fellow students on the ACCA's virtual learning community.



Why Globaltraining

Extensive Experience

We have more than 30 years of successful track record in the training industry. Our reliability and professionalism have been established in delivering relevant and impactful learning experience. This is proven through the strategic collaborations we have with most of the professional financial services firms, the multiple awards that our students and our organisation has obtained during these years but also the success stories of our alumni students who are now leaders not only in Cyprus but worldwide.

Our People - Tutors and Support Staff

Perhaps the most important and distinctive characteristic is our people; from directors to faculty members and student support staff, we all share the same objective; providing you with the most relevant, inspiring, and impactful learning experience. Our tutors have been carefully selected and their priority is not only to get you to pass your exams but also to provide you with insightful information that is vital in your professional and career development since they all have extensive experience in the industry, either in the past or present. Our student support staff team are all dedicated, trained, and fully committed in answering any of your queries and providing you with any assistance you need during your ACCA path and journey.

Flexibility and Options offered

We have the infrastructure and resources available to be able to create solutions to fit every need and budget. Our students and clients can opt for courses that run either ground based or online (live-online or pre-recorded), during the evenings or weekends. You can even mix and match with the blended learning solution to fit each person's need.

Our Strategic Collaborations with Top Employers

By joining our courses, you also are given access to top employers that seek out ACCA-trained professionals. So, by proving your diligence, commitment, and successful track record in your exams we may also be able to refer unemployed students to our close collaborators and elite corporations who request from us student referrals on a continuous basis.

Platinum Providers

ACCA has recognised our work and our courses over the years and as such, our learning methods, materials, students' performance, feedback, and success rates are closely monitored by the ACCA. To become a Platinum provider, you need to demonstrate excellence in student expectation and policy, invaluable student experience and seek for continuous improvement. At least 75% of your courses delivered should be exceeding worldwide pass rates over at least two consecutive, combined exam sessions and continuously receive positive student feedback. As such, when we state we have a proven successful track record, this is a fact, backed up by the ACCA and has been the case for an extensive number of years.



Online Technologies, Infrastructure, and our Approach

In today's world where online technologies have utmost importance in minimizing disruptions, we are proud that we were the only training organisation in Cyprus in 2020, that had immediately responded to the global pandemic and this is because as leaders in this profession we have proved our resilience and flexibility in adapting to crisis situations.

Through the immediate conversion of our ground-based courses as live online courses, our students did not have any disruption in any way in their studies in preparing for their ACCA exams, whilst at the same time ensuring their health and safety.

Our online technologies ensure smooth running of the courses, whilst keeping the live interaction with the lecturer. Students are always recommended to join the lessons either face-to-face or live online, but in case they are unable to do so they can access the recorded lectures at a later stage through our customized learning platform which each student has access to for a specified period. This also allows students to have access to further study materials, exam tips which each lecturer uploads on the platform accordingly.

Lecturing Team, Mode of Delivery & Fees – June sitting

ACCA Module	Lecturer	Delivery Mode	Tuition Fees		
			Normal Course	Repeat Course	Revision Course
			€	€	€
Applied Knowledge Papers					
(BT) Business and Technology	Sofoclis Kallonas	Evening/Live Online*	650	300	150
(MA) Management Accounting	Adela Sova	Evening/Live Online*	750	350	200
(FA) Financial Accounting	Andreas Lazarou	Evening	780	350	200
Applied Skills Papers					
(LW – CY) Corporate & Business Law	Rebecca N. Ioannou	Evening/Live Online*	790	350	275
(LW – CY) Corporate & Business Law	Thanos Christou	Block	740	350	250
(PM) Performance Management	Margarita Zervidou	Evening	950	375	225
(TX – CY) Taxation	Marinella Georgiou	Block	780	350	275
(FR) Financial Reporting	Panos Kourouyiannis	Evening	950	375	225
(AA) Audit and Assurance	Marinella Georgiou	Block	780	350	225
(FM) Financial Management	Margarita Zervidou	Evening	950	375	225
Strategic Professional Papers					
(SBL) Strategic Business Leader	Avraam Hadjihannas	Evening	1,330	475	275
(SBR - INT) Strategic Business Reporting	Panos Kourouyiannis	Evening	1,330	475	275
(ATX – CY) Advanced Taxation**	Nicolas Papapanayiotou	Evening/Live Online	960	450	250
(ATX – CY) Advanced Taxation	Constantinos Kounnis	Block	875	400	250
(AAA - INT) Advanced Audit and Assurance	Marinella Georgiou	Evening	1,170	450	250

*These courses will be offered live online only.

**The ATX tuition will be delivered live online. The Q&A's marked on the programme and the revision will be delivered in class in Nicosia.

March Revision courses – (3-day Block courses)

ACCA Module	Lecturer	Mode of Delivery	Dates	Fees (€)
(SBR - INT) Strategic Business Reporting	Eliana Papachristoforou	Block	2/03/2023 3/03/2023 4/03/2023	275
(AAA - INT) Advanced Audit and Assurance	Marinella Georgiou	Block	24/02/2023 25/02/2023 26/02/2023	250

→ All Courses will run subject to students' numbers

Lecturing Hours

For all courses (except LW Evening, ATX-CY), both Evening/ Block mode, the following lecturing hours apply:

Single Lecture – Weekday	18:15 – 21:15 (unless otherwise stated)
Single Lecture – Weekend	09:00 – 12:00 (unless otherwise stated)
Double Lecture – Weekday	15:30 – 21:30 (unless otherwise stated)
Double Lecture – Weekend	09:00 – 15:30 (unless otherwise stated)
LW Evening – Weekday	18:15 – 20:30 (unless otherwise stated)
LW Evening – Weekend	09:30 – 11:45 (unless otherwise stated)
ATX Block – CY: Fridays	16:00 – 20:30 (unless otherwise stated)
ATX Block – CY: Weekend	09:00 – 15:00 (unless otherwise stated)

Contact Us

GLOBALTRAINING®

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Management and Support Team

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Course Structure

For all papers offered by Globaltraining, lectures are organised in two main phases.

Phase One – Tuition Sessions

Primary aim will be to cover the syllabus, as well as to explain and apply through questions, the exam technique required to excel in the ACCA exams.

Phase Two – Revision Sessions

The primary aim will be to concentrate on practicing past exam questions by applying knowledge, exam techniques and critical thinking.

Upon completion of the tuition session, an Interim assessment will take place. Another mock will follow upon completion of the revision phase.

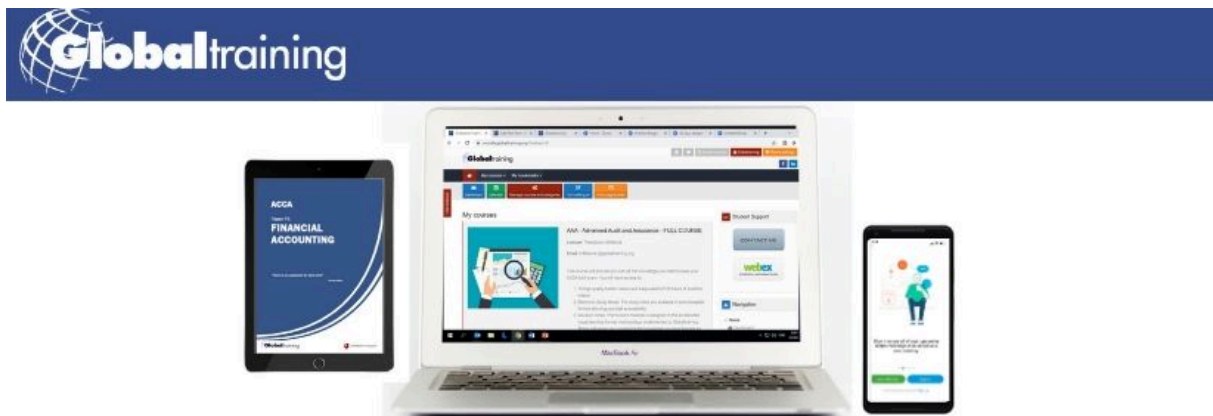
Both interim assessment and mock are advised to be undertaken at our centres. If not, and subject to the students' employers, answers should be submitted electronically through our platforms, upon the indicated deadline date.

Interim assessments and mocks are a **mandatory part of our courses** and are normally marked and returned within 7 days to students together with detailed feedback and valuable comments.

Mode of Delivery

The January – June 2023 semester will aim to run most papers as Hybrid, that is Face to face lectures, with live online element thus giving the option to students to opt for the mode of delivery that suits them best. Some papers will be offered as live online courses only as indicated on page 6.

Recordings will also be made **available for one week only after the delivery of the session**. If necessary, the courses may switch to live online based on student numbers.



Timetable

At Globaltraining, we offer a very flexible timetable with many combinations.

The timetable for the semester January – June 2023 is presented in **Appendix I**. Students are advised to read the instructions carefully and refer to the website for the most up to date version of the timetable, as the semester proceeds <https://www.globaltraining.org/programs/acca-nicosia/>

Should you have any questions regarding the combination of courses you should enrol for, do not hesitate to contact our team for support and advice.

Study Material

Upon enrolment, students will receive without any extra charge, the following material:

- Lecturer's study plan
- Lecturer's notes
- Lecturer's practice questions (where relevant)
- An Interim Assessment and a Final Mock Exam ¹
- Kaplan Exam Kit for all papers (except the Cyprus Variant modules) ²
- Cyprus Variant Study Text (i.e LW – CY, TX – CY, ATX – CY) and Exam Kits (i.e. TX – CY, ATX – CY)



¹ *Students will also have the opportunity to practice several times for their exams, with small practice tests within each module.*

² *For all papers (except the Cyprus Variant modules), students can buy the Kaplan Study Text from our Administrative team.*

Terms of Enrolment

Course registrations for January – June 2023 semester commence on the 2nd of January 2023.

1. Terms of Enrolment

To be eligible to attend the Globaltraining ACCA courses and granted access to the Moodle Platform, students must complete the enrolment form (provide their ACCA registration number) and ensure that fees from previous term(s) are fully settled.

Students joining any course late (whether Evening or Block), will be allowed to have access to the Live Online sessions, through the Globaltraining Moodle Platform.

2. Drop Forms

A student/participant wishing to withdraw from any course(s) must complete the online drop form (which can be found on our website under the "[Useful Links](#)"). The date on which the Drop Form is completed by the student will be the date of withdrawal.

Students dropping a course, after its commencement, will be charged a fee based on a **pro-rata basis**, subject to **a minimum administrative charge of €55**. Students cannot drop a paper eight weeks before the end of the course.

3. Access to recorded sessions

Recorded sessions will be available within the semester **for one week after each session delivery**. Enrolment to Globaltraining courses will be valid until the end of the semester, after which any access to recorded sessions will be unavailable.

Further details on Terms & Conditions (refunds, course transfers) can be found [here](#). Please contact the administration team for any required clarifications.

Terms of Payment

The following terms of payment apply to those students who will not opt to benefit from any other discount schemes (see below)

Evening Modules	Block Modules
25% by the end of January, or upon enrolment	50% upon enrolment
25% by the end of February	
25% by the end of March	
25% by the end of April	50% by the end of April

- Students registered for a **Repeat/Revision** course should **settle their fees in full, upon enrolment**.
- Students whose fees are partly covered by their employers and get a discount on their share of fees must settle their share upon enrolment. If students are fully sponsored, should submit upon enrolment their **sponsorship letter**.
- Students who need to vary their terms of payments contact should Ms Kyriaki Assioti.

Special Discount Schemes

The following special discount schemes apply:

- **8 % discount for students** who will settle their fees before or on date of the commencement of the course.
- Where a student is eligible for more than one discount, the highest discount rate will be allowed.

Exempted papers:

Students who are granted exemptions and wish to attend the exempted module will be charged for the exempted course with the respective **Repeat fee** subject to submission to relevant documentation.

Guaranteed Pass Scheme (GPS)

The Guaranteed Pass Scheme concerns students that have failed the previous semester and wish to attend the specific module again from the beginning of the semester.

Should that be the case and the below conditions are met, then the student will be entitled to attend **free of charge** the same course in the following semester:

- attended at least 85% of the lectures (ground-based or Live-Online) *
- achieved at least 45% in the Interim Assessment and Mock Exam **
- attempted the Interim Assessment and the Mock as per Globaltraining's policies **

**Recorded lectures do not qualify for this scheme; students should attend the courses LIVE (either in class or join the Live-Online session upon the scheduled timing of the lecture)*

*** Students must attempt all type of tests/Mocks under Exams conditions (even if Live-Online)*

Note: Students are informed should they wish to take GPS policy they **still need to complete the enrolment** for the retake module.

ACCA information

We highly advise our students to visit the **ACCA student portal**, as important information is available: <https://www.accaglobal.com/gb/en.html>

Study material and support, important dates and fees, syllabus, study guides, past papers, and Examiners' reports along with other helpful resources for each ACCA paper, should be used by students to enhance their study and Exam preparation.

Please note that the relevant correspondence with ACCA & ICPAC should be regularly reviewed for any relevant updates.



ACCA Exam Deadlines & Fees

Exam Entry Registrations Deadlines & Fees:

Exam entry rules:

- All deadlines for exam entry are midnight UK TIME
- Exam changes can only be made before the standard entry
- Additional support may be requested before the standard entry
- Exam dockets will be made available 2 weeks after standard entry (myACCA).

PAPER	CLOSING DATE FOR MARCH EXAMS	FEE (STERLING)
PM, FR, AA & FM (NOT CYP LW & TX)	Opening date → From 8 November 2022	
	Standard Entry → Closes 30 January 2023 at 23:59 GMT	£132
	Late Entry → Closes 6 February 2023 at 23:59 GMT	£339
SBL	Opening date → From 8 November 2022	
	Standard Entry → Closes 30 January 2023 at 23:59 GMT	£240
	Late Entry → Closes 6 February 2023 at 23:59 GMT	£387
SBR & AAA (NOT CYP ATX)	Opening date → From 8 November 2022	
	Standard Entry → Closes 30 January 2023 at 23:59 GMT	£172
	Late Entry → Closes 6 February 2023 at 23:59 GMT	£ 387

- ➔ Exam centre complaints closing date | **14 March 2023**
- ➔ Exam Results will be released | on **17 April 2023**
- ➔ Please refer to the [ACCA website](#) for more information and updates

PAPER	CLOSING DATE FOR JUNE EXAMS	FEE (STERLING)*
LW-FM	Opening date → From 7 February 2023	
	Standard Entry → Closes 1 May 2023 at 23:59 GMT	£132
	Late Entry → Closes 8 May 2023 at 23:59 GMT	£339
SBL	Opening date → From 7 February 2023	
	Standard Entry → Closes 1 May 2023 at 23:59 GMT	£240
	Late Entry → Closes 8 May 2023 at 23:59 GMT	£387
SBR - AAA	Opening date → From 7 February 2023	
	Standard Entry → Closes 1 May 2023 at 23:59 GMT	£172
	Late Entry → Closes 8 May 2023 at 23:59 GMT	£ 387

- ➔ Exam centre complaints closing date | **13 June 2023**
- ➔ Exam Results will be released | on **17 July 2023**
- ➔ Please refer to the [ACCA website](#) for more information and updates

Exam Dates:

March 2023 Exam sitting (6-10 March & 13-17 March)



Applied Skills Papers & Strategic Skills Papers				
Monday	Tuesday	Wednesday	Thursday	Friday
6.03.2023	7.03.2023	8.03.2023	9.03.2023	10.03.2023
Audit and Assurance - AA	Strategic Business Leader - SBL	Performance Management - PM	Financial Reporting - FR	Financial Management - FM
Advanced Audit and Assurance (INT) - AAA		Advanced Performance Management - APM	Strategic Business Reporting (INT) - SBR INT	Advanced Financial Management - AFM
Applied Knowledge Papers				
Monday	Tuesday	Wednesday	Thursday	Friday
13.03.2023	14.03.2023	15.03.2023	16.03.2023	17.03.2023
Business Technology - BT		Management Accounting - MA		Financial Accounting - FA

June 2023 Exam sitting (5-9 June & 12-16 June)

Applied Skills Papers & Strategic Skills Papers				
Monday	Tuesday	Wednesday	Thursday	Friday
5.06.2023	6.06.2023	7.06.2023	8.06.2023	9.06.2023
Audit and Assurance - AA	Taxation CYP - TX CYP	Performance Management - PM	Financial Reporting - FR	Corporate & Business Law CYP - LW CYP
Advanced Audit and Assurance (INT) - AAA	Strategic Business Leader - SBL	Advanced Performance Management - APM	Strategic Business Reporting (INT) - SBR INT	Financial Management - FM
		Advanced Taxation CYP - ATX CYP		Advanced Financial Management - AFM
Applied Knowledge Papers				
Monday	Tuesday	Wednesday	Thursday	Friday
13.06.2023	14.06.2023	15.06.2023	16.06.2023	17.06.2023
Business Technology - BT		Management Accounting - MA		Financial Accounting - FA

*BT, FA, & MA Exams are for the Globaltraining Exam center & dates are provisional

Appendix I: Timetable

- The timetable attached below (last edited on **5th of January 2023**) could be subject to minor changes, please ensure you are aware of the most up to date version, by checking the website. <https://globaltraining.org/nicosia/acca-nicosia/>
- The online version of the timetable (in an excel format), can be **downloaded, filtered, and printed** by students, based on their individual course combinations.
- Globaltraining reserves the right that in case a class size is small, Block release & evening classes may be merged and follow one common stream accordingly.
- Public Holidays, Interim Assessment (IA), Mock and Exam dates are also indicated on the timetable. Double lectures are noted with (D), single block release courses are noted with (S), and Revision courses are noted with (R).

January 2023						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
⁵² 26	27	28	29	30	31	1 Public Holiday
¹ 2	3	4	5	6 Public Holiday	7	8
² 9	10	11	12	13	14	15
³ 16	17 MA	18 FA FM AAA	19 MA PM SBL SBR ATX	20 BT LW FR	21 TX Block (D) SBL (D)	22
⁴ 23 BT LW FR AAA	24 PM SBL SBR ATX	25 FA FM AAA	26 MA PM SBL SBR	27 FA FM	28 BT LW AA Block (D)	29 AA Block (D)
⁵ 30 BT LW FR AAA	31 MA PM SBL SBR ATX	1	2	3	4	5

February 2023

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
30	31	1 FA FM AAA	2 BT LW FR SBL	3 FM SBR	4	5
⁶ 6 BT LW FR AAA	7 MA PM SBL SBR ATX	8 FA FM AAA	9 MA PM SBL SBR ATX	10 LW FR	11 TX Block (D)	12 TX Block (D)
⁷ 13 BT LW FR AAA	14 MA PM SBL SBR ATX	15 FA FM AAA	16 PM SBL SBR ATX	17 FA FM	18 BT LW AA Block (D)	19 AA Block (D)
⁸ 20 BT LW FR AAA	21 PM SBL SBR ATX	22 FA FM AAA	23 BT LW FR SBL	24 FA FM ATX Block (S)	25 SBR ATX Block (D) ATX Q&A	26 ATX Block (D)
⁹ 27 Public Holiday	28 MA PM SBL SBR ATX	1	2	3	4	5

March 2023

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
9	27	28	1 FM AAA	2 PM SBL SBR ATX	3 LW FR (D)	4	5
10	6 BT AA (E) AAA (E)	7 MA SBR SBL (E)	8 PM (E) APM (E)	9 MA PM SBR ATX	10 LW TX Block (D) SBR ATX FM (E)	11 BT LW Block (D) AA Block (D)	12 LW Block (D) AA Block (D)
11	13 BT LW FR BT (E) AAA	14 MA PM SBL SBR ATX	15 FA FM MA (E)	16 BT LW FR SBL	17 FA FM ATX Block (S) FA (E)	18 MA LW ATX Block (D)	19 ATX Block (D)
12	20 BT LW FR	21 MA PM SBL SBR ATX	22 FA FM AAA	23 MA PM SBL SBR ATX	24 LW FR	25 Public Holiday	26 LW Block (D)
13	27 BT LW FR AAA	28 MA PM SBL SBR ATX	29 FA FM AAA	30 MA PM SBL SBR ATX	31 FA FM	1	2

Exam week

April 2023						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
¹³ 27	28	29	30	31	1	2 TX Block (D)
¹⁴ 3 BT LW FR AAA	4 MA PM SBL SBR ATX	5 FA FM AAA	6 BT LW FR SBL	7 LW - IA FA FM	8 LW Block (D) AA Block (D) SBR ATX - Q&A	9 AA - Block (D)
¹⁵ 10 BT LW FR ATX - IA	11 PM - IA FR - IA SBL SBR	12 SBR - IA AAA	13	14 Public Holiday	15	16
¹⁶ 17 Public Holiday	18	19 FA FM AAA	20 MA PM SBL SBR ATX	21 FA FM (D) ATX Block (S)	22 LW (R) TX Block (D) SBL ATX Block (D)	23 TX Block (D) ATX Block (D)
¹⁷ 24 BT LW (R) FR FM - IA AAA	25 MA PM SBL SBR ATX	26 FA FM AAA	27 BT - IA FA - IA MA - IA LW (R) FR SBL	28 LW Block - IA PM (D) SBL - IA SBR (D)	29 LW Block (D) TX Block - IA AA Block (D) AAA - IA	30 LW Block (D) AA Block (S)

May 2023						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
18 1 Public Holiday	2 MA PM SBL SBR ATX	3 FA LW (R) FM AAA	4 MA PM (R) SBL SBR ATX	5 LW (R) FR (D) ATX Block (S)	6 TX Block (D) AA Block - IA ATX Block (D) ATX - Q&A	7 TX Block (D)
19 8 BT (R) LW (R) FR (R) AAA	9 MA (R) PM (R) SBL (R) SBR	10 FM AAA (R)	11 MAR PM (R) SBL (R) SBR	12 FM (R)(D) AAA (R)	13 LW (R) LW Block (R)(D) AA Block (R)(D)	14 TX Block (R)(D)
20 15 BT (R) LW (R) FR (R) AAA (R)	16 MA (R) PM (R) SBL (R) SBR (R)	17 FM (R) AAA (R)	18 BT (R) LW (R) FR (R) SBL (R)	19 FA (R) FM (R)(D) ATX (R) ATX - Block (R)(D)	20 FA (R)(D) TX Block (R)(D) SBR (R)(D) ATX Block (R)(D) ATX (D)	21 LW Block (R)(D) AA Block (R)(D) ATX Block (R)(D)
21 22 BT (R) LW (R) FR (R) AAA (R)	23 MA (R) PM (R) SBL (R) SBR (R)	24 FM (R)(D) AAA (R)	25 MA (R) PM (R) SBR (R)	26 LW (R) FR (R)(D) ATX (R)	27 FA (R)(D) LW Block (R)(D) PM - Mock AA Block (R)(D) SBR (R)(D)	28 TX Block (R)(D)
22 29 MA - Mock FR - Mock AA Block - Mock FM - Mock SBL - Mock SBR - Mock	30 BT (R) TX Block - Mock	31 LW - Mock LW Block - Mock AA Block - Debrief	1	2	3	4

June 2023

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
22 29	30	31	1 FA – Mock PM – Debrief SBL – Debrief AAA – Debrief	2 BT – Mock TX Block – Debrief FR – Debrief FM – Debrief SBR – Debrief ATX Block – Debrief ATX – Debrief	3 LW – Debrief	4 Public Holiday
23 5 AA (E) AAA (E)	6 FA – Debrief LW Block – Debrief TX CYP (E) SBL (E)	7 BT- Debrief PM (E) APM (E) ATX CYP (E)	8 MA – Debrief FR (E) SBR INT (E)	9 LW CYP (E) FM (E) AFM (E)	10	11
24 12 BT (E)	13	14 MA (E)	15	16 FA (E)	17	18
25 19	20	21	22	23	24	25
26 26	27	28	29	30	1	2

Exam week