

Student Info Pack ACCA

Limassol Centre



Get to know our Evening & Block courses plus the most important Globaltraining & ACCA insights!

July

2023

December

STUDENT PACK

JULY - DECEMBER 2023

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Why ACCA

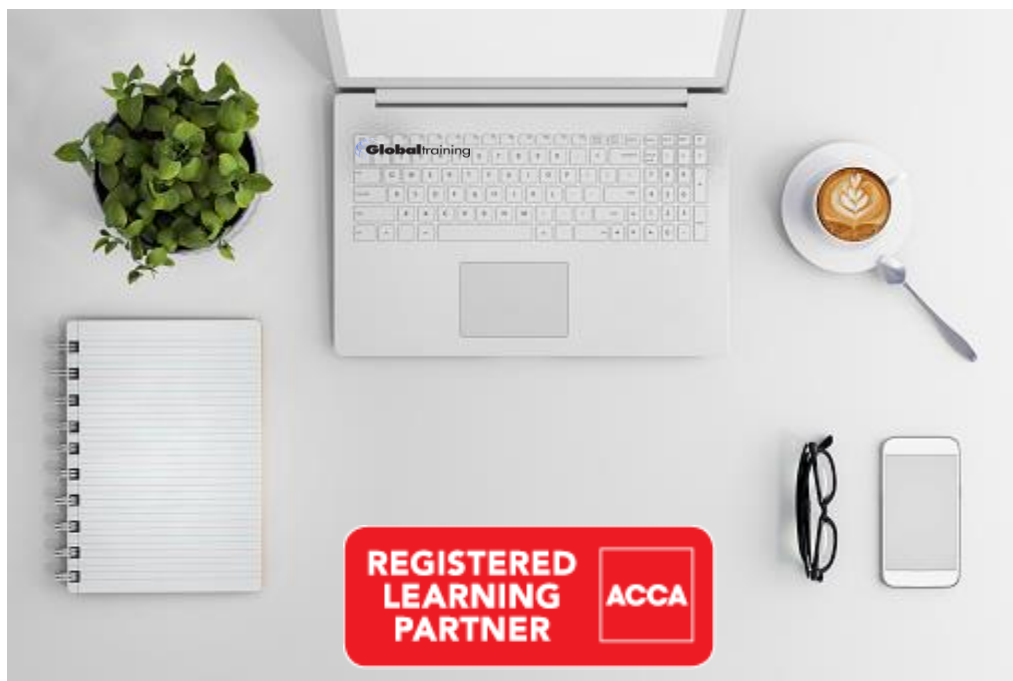
Enhance your career potentials and discover a world of opportunities

When you study with ACCA, you can take your career in any direction. You open doors to the best and most interesting roles all over the world, and you become one of the sought-after finance professionals our fast-changing world needs.

ACCA equips you not only with finance and accountancy skills but also the entire range of competences required to enhance your career potentials. ACCA provides each of their members the strategic thinking, technical skills and professional values to drive their organisations forward. As such, your career potentials are maximized as it prepares you for your professional development and escalation to senior management for a wide range of organisations.

Join a global network, work anywhere in the world

The ACCA has a worldwide reputation for excellence and this rigorous qualification is recognised and respected across the globe. Furthermore, by joining the ACCA, you become part of a diverse body of more than 241,000 members and 542,000 students in 178 countries, connecting you with thousands of like-minded finance professionals across the globe. Building a strong professional network is essential in today's fast-paced business world. By studying for the ACCA, you can meet valuable contacts at networking events and chat to fellow students on the ACCA's virtual learning community.



Why Globaltraining

Extensive Experience

We have more than 30 years of successful track record in the training industry. Our reliability and professionalism have been established in delivering relevant and impactful learning experience. This is proven through the strategic collaborations we have with most of the professional financial services firms, the multiple awards that our students and our organisation has obtained during these years but also the success stories of our alumni students who are now leaders not only in Cyprus but worldwide.

Our People - Tutors and Support Staff

Perhaps the most important and distinctive characteristic is our people; from directors to faculty members and student support staff, we all share the same objective; providing you with the most relevant, inspiring, and impactful learning experience. Our tutors have been carefully selected and their priority is not only to get you to pass your exams but also to provide you with insightful information that is vital in your professional and career development since they all have extensive experience in the industry, either in the past or present. Our student support staff team are all dedicated, trained, and fully committed in answering any of your queries and providing you with any assistance you need during your ACCA path and journey.

Flexibility and Options offered

We have the infrastructure and resources available to be able to create solutions to fit every need and budget. Our students and clients can opt for courses that run either ground based or online (live-online or pre-recorded), during the evenings or weekends. You can even mix and match with the blended learning solution to fit each person's need.

Our Strategic Collaborations with Top Employers

By joining our courses, you also are given access to top employers that seek out ACCA-trained professionals. So, by proving your diligence, commitment, and successful track record in your exams we may also be able to refer unemployed students to our close collaborators and elite corporations who request from us student referrals on a continuous basis.

Platinum Providers

ACCA has recognised our work and our courses over the years and as such our learning methods, materials, students' performance, feedback, and success rates are closely monitored by the ACCA. To become a Platinum provider, you need to demonstrate excellence in student expectation and policy, invaluable student experience and seek for continuous improvement. At least 75% of your courses delivered should be exceeding worldwide pass rates over at least two consecutive, combined exam sessions and continuously receive positive student feedback. As such, when we state we have a proven successful track record, this is a fact, backed up by the ACCA and has been the case for an extensive number of years.



Online Technologies, Infrastructure, and our Approach

In today's world where online technologies have utmost importance in minimizing disruptions, we are proud that we were the only training organisation in Cyprus back in 2020, that had immediately responded to the global pandemic and this is because as leaders in this profession we have proved our resilience and flexibility in adapting to crisis situations.

Through the immediate conversion of our ground-based courses as live online courses, our students did not have any disruption in any way in their studies in preparing for their ACCA exams, whilst at the same time ensuring their health and safety.

Our online technologies ensure smooth running of the courses, whilst keeping the live interaction with the lecturer. Students are always recommended to join the lessons either face to face or live online, but in case they are unable to do so they can access the recorded lectures at a later stage through our customised learning platform which each student has access to for a specified period. This also allows students to have access to further study materials, exam tips which each lecturer uploads on the platform accordingly.

Lecturing Team, Mode of Delivery & Fees – December sitting

ACCA Module	Lecturer	Delivery Mode	Tuition fees		
			Normal Course	Repeat Course	Revision Course
Applied Knowledge Papers			€	€	€
(BT) Business and Technology	Andreas Tsangaris	Evening/Live online*	650	300	150
(MA) Management Accounting	Adela Sova	Evening/Live online*	790	350	200
(FA) Financial Accounting	Sofoclis Kallonas	Evening/Live Online*	790	350	200
Applied Skills Papers					
(LW – CY) Corporate & Business Law	Rebecca N. Ioannou	Evening/Live online*	790	350	275
(LW – CY) Corporate & Business Law	Thanos Christou	Block/Live online**	710	350	250
(PM) Performance Management	Maria Giakoupidou	Evening	950	350	225
(TX – CY) Taxation	Odysseas Tavros	Evening	950	350	275
(FR) Financial Reporting	Arestis Dionysiou	Evening	950	350	225
(AA) Audit and Assurance	Andreas Adamou	Evening	950	350	225
(FM) Financial Management	Michalis Elpidorou	Evening	950	350	225
Strategic Professional Papers					
(SBL) Strategic Business Leader	Andreas Tsangaris	Evening	1095	445	275
(SBR - INT) Strategic Business Reporting	Elias Papacharalambous	Evening	1095	445	275
(ATX – CY) Advanced Taxation	Nicolas Papapanayiotou	Evening	1050	425	250
(ATX – CY) Advanced Taxation	Constantinos Kounnis	Block/Live online**	845	400	250
(AAA - INT) Advanced Audit and Assurance	Andreas Adamou	Evening	1050	425	250

*These courses will be offered live online only.

** The course is a classroom course in Nicosia.

September Revision courses – (3-day Block courses)

ACCA Module	Lecturer	Mode of Delivery	Dates	Lecturing hours	Fees (€)
(SBL) Strategic Business Leader	Avraam Hadjihannas	Block	21/8/2023 22/8/2023 28/8/2023	09:00-15:00 09:00-15:00 09:00-15:00	275
(SBR - INT) Strategic Business Reporting	Panos Kourouyiannis	Block	23/08/2023 26/08/2023 27/08/2023	15:00-21:00 09:00-15:00 15:00-21:00	275
(AAA - INT) Advanced Audit and Assurance	Marinella Georgiou	Block	24/08/2023 25/08/2023 27/08/2023	09:00-15:00 09:00-15:00 09:00-15:00	250

→ All Courses will run subject to students' numbers

Lecturing Hours

For all courses (except LW Evening and ATX-CY), both evening/ block mode, the following lecturing hours apply:

Single Lecture – Weekday	18:15 – 21:15 (unless otherwise stated)
Single Lecture – Weekend	09:30 – 12:30 (unless otherwise stated)
Double Lecture – Weekday	15:30 – 21:30 (unless otherwise stated)
Double Lecture – Weekend	09:30 – 15:30 (unless otherwise stated)
LW Evening – Weekday	18:15 – 20:30 (unless otherwise stated)
LW Evening – Weekend	09:30 – 11:45 (unless otherwise stated)
ATX Block – CY: Fridays	16:00 – 20:30 (unless otherwise stated)
ATX Block – CY: Weekend	09:00 – 15:00 (unless otherwise stated)

Contact us

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Administration and Support Team:

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Course Structure

For all papers offered by Globaltraining, lectures are organised in two main phases.

Phase One – Tuition Sessions

Primary aim will be to cover the syllabus, as well as to explain and apply through questions, the exam technique required to excel in the ACCA exams.

Phase Two – Revision Sessions

Primary aim will be to concentrate on practicing past exam questions by applying knowledge, exam techniques and critical thinking.

Upon completion of the tuition session, an Interim assessment will take place. Another Mock will follow upon completion of the revision phase.

Both interim assessment and mock are advised to be undertaken at our centres. If not, and subject to the students' employers, answers can be submitted electronically through our platforms, upon the indicated deadline policies.

Interim assessments and mocks are a **mandatory part of our courses** and normally marked and returned within 7 days to students together with detailed feedback and valuable comments.

Mode of Delivery

The July – December 2023 semester will aim to run most papers as Hybrid, that is Face to Face lectures, with live online element thus giving the option to students to opt for the mode of delivery that suits them best. Some papers will be offered as live online courses only as indicated on page 6.

Recordings will also be made **available for one week only after the delivery of the session**. If necessary, the courses may switch to live online based on student numbers and government protocols.



Timetable

At Globaltraining, we offer a very flexible timetable with many combinations.

The timetable for the semester July - December 2023 is presented in **Appendix I**. Students are advised to read the instructions carefully and refer to the website for the most up to date version of the timetable, as the semester proceeds <https://www.globaltraining.org/programs/acca-limassol/>

Should you have any questions regarding the combination of courses you should enrol for, do not hesitate to contact our team for support and advice.

Study Material

Upon enrolment, students will receive without any extra charge, the following material:

- Lecturer's study plan
- Lecturer's notes
- Lecturer's practice questions (where relevant)
- An Interim Assessment and a Final Mock Exam ¹
- Kaplan Exam Kit for all papers (except the Cyprus Variant modules)²
- Cyprus Variant Study Text (i.e LW – CY, TX-CY, ATX – CY) and Exam Kits (i.e. TX – CY, ATX – CY)



¹ *Students will also have the opportunity to practice several times for their exams, with small practice tests within each module.*

² *For all papers (except the Cyprus Variant modules), students can buy the Kaplan Study Text from our Administrative team.*

Terms of Enrolment

Course registrations for July – December 2023 semester commence on the 7th July 2023

Terms of Enrolment

To be eligible to attend the Globaltraining ACCA courses and granted access to the Moodle Platform, students must complete the enrolment form (provide their ACCA registration number) and ensure that fees from previous term(s) are fully settled.

Students joining any course late (whether evening or block), will be allowed to have access to the Live Online sessions, through the Globaltraining Moodle Platform.

1. Drop Forms

A student/participant wishing to withdraw from any course(s) must complete the online drop form (which can be found on our website). The date on which the Drop Form is completed by the student will be the date of withdrawal.

Students dropping a course, after its commencement, will be charged a fee based on a pro-rata basis, subject to a minimum administrative charge of €100. Students cannot drop a paper eight weeks before the end of the course.

2. Access to recorded sessions

Recorded sessions will be available within the semester **for one week after each session delivery**. Enrolment to Globaltraining courses will be valid until the end of the semester, after which any access to recorded sessions will be unavailable.

Further details on Terms & Conditions (refunds, course transfers) can be found [here](#). Please contact the administration team for any required clarifications.

Terms of Payment

The following terms of payment apply to those students who will not opt to benefit from any other discount schemes (see below)

Evening Modules	Block Modules
25% by the end of July, or upon enrolment	50% upon enrolment
25% by the end of August	
25% by the end of September	
25% by the end of October	50% by the end of October

- Students registered for a Repeat/Revision courses should settle their fees in full, upon enrolment.
- Students whose fees are partly covered by their employers and get a discount on their share of fees, must settle their share upon enrolment. If students are fully sponsored, should submit upon enrolment their sponsorship letter.
- Students who need to vary their terms of payments, should contact us.

Special Discount Schemes

The following special discount schemes apply:

- **8% discount for students** who will settle their fees before or on date of the commencement of the course.
- Where a student is eligible for more than one discount, the highest discount rate will be allowed.

Exempted papers:

Students who are granted exemptions and wish to attend the exempted module will be charged for the exempted course with the respective **Repeat** fee subject to submission to relevant documentation.

Guaranteed Pass Scheme (GPS)

The Guaranteed Pass Scheme concerns students that have failed the previous semester and wish to attend the specific module again from the beginning of the semester.

Should that be the case and the below conditions are met, then the student will be entitled to attend free of charge the same course in the following semester:

- attended at least 85% of the lectures (ground-based or Live-Online) *
- achieved at least 45% in the Interim Assessment and Mock Exam **
- attempted the Interim Assessment and Mock as per Globaltraining's policies **

Recorded lectures do not qualify for this scheme; students should attend the courses **LIVE (either in class or join the Live-Online session upon the scheduled timing of the lecture)*

*** Students must attempt all type of tests/mocks under exams conditions (even if Live-Online)*

Note: Students are informed should they wish to take GPS **policy they still need to complete enrolment for the retake module** and have the fees of the previous semester fully settled.

ACCA information

We highly advise our students to visit the **ACCA student portal**, as important information is available: www.accaglobal.com/gb/en/student.htm

Study material and support, syllabus and study guides, past papers and examiners' reports along with other helpful resources for each ACCA paper, should be used by students to enhance their study and exam preparation.

Please note that the relevant correspondence with ACCA & ICPAC should be regularly reviewed for any relevant updates.



ACCA Exam Deadlines & Fees

Exam Entry Registrations Deadlines & Fees:

Exam entry rules:

- All deadlines for exam entry are midnight UK TIME
- Exam changes can only be made BEFORE the standard entry
- Additional support may be requested BEFORE the standard entry
- Exam dockets will be made available 2 weeks after standard entry (myACCA).

PAPER	CLOSING DATE FOR SEPTEMBER EXAMS	FEE (STERLING)
PM, FR, AA & FM (NOT CYP LW & TX)	Opening date → From 9 May 2023	
	Standard Entry → Closes 31 July 2023 at 23:59 GMT	£142
	Late Entry → Closes 7 August 2023 at 23:59 GMT	£364
SBL	Opening date → From 9 May 2023	
	Standard Entry → Closes 31 July 2023 at 23:59 GMT	£252
	Late Entry → Closes 7 August 2023 at 23:59 GMT	£406
SBR & AAA (NOT CYP ATX)	Opening date → From 9 May 2023	
	Standard Entry → Closes 31 July 2023 at 23:59 GMT	£185
	Late Entry → Closes 7 August 2023 at 23:59 GMT	£406

- ➔ Exam centre complaints closing date | **12 September 2023**
- ➔ Exam Results will be released | on **16 October 2023**
- ➔ Please refer to the [ACCA website](#) for more information and updates

PAPER	CLOSING DATE FOR DECEMBER EXAMS	FEE (STERLING)*
LW-FM	Opening date → From 8 August 2023	
	Standard Entry → Closes 30 October 2023 at 23:59 GMT	£142
	Late Entry → Closes 6 November 2023 at 23:59 GMT	£364
SBL	Opening date → From 8 August 2023	
	Standard Entry → Closes 30 October 2023 at 23:59 GMT	£252
	Late Entry → Closes 6 November 2023 at 23:59 GMT	£406
SBR - AAA	Opening date → From 8 August 2023	
	Standard Entry → Closes 30 October 2023 at 23:59 GMT	£185
	Late Entry → Closes 6 November 2023 at 23:59 GMT	£406

- ➔ Exam centre complaints closing date | **12 December 2023**
- ➔ Exam Results will be released | on **15 January 2024**
- ➔ Please refer to the [ACCA website](#) for more information and updates

Exam Dates:

September 2023 Exam sitting (4-8 September)



Applied Skills Papers & Strategic Skills Papers				
Monday	Tuesday	Wednesday	Thursday	Friday
4.09.2023	5.09.2023	6.09.2023	7.09.2023	8.09.2023
Audit and Assurance - AA	Strategic Business Leader - SBL	Performance Management - PM	Financial Reporting - FR	Financial Management - FM
Advanced Audit and Assurance (INT) - AAA		Advanced Performance Management - APM	Strategic Business Reporting (INT) - SBR INT	Advanced Financial Management - AFM

December 2023 Exam sitting (4-8 December)

Applied Skills Papers & Strategic Skills Papers				
Monday	Tuesday	Wednesday	Thursday	Friday
4.12.2023	5.12.2023	6.12.2023	7.12.2023	8.12.2023
Audit and Assurance - AA	Taxation CYP - TX CYP	Performance Management - PM	Financial Reporting - FR	Corporate & Business Law CYP - LW CYP
Advanced Audit and Assurance (INT) - AAA	Strategic Business Leader - SBL	Advanced Performance Management - APM	Strategic Business Reporting (INT) - SBR INT	Financial Management - FM
		Advanced Taxation CYP - ATX CYP		Advanced Financial Management - AFM



Appendix I: Timetable

- The timetable attached below (**last edited on 10TH July 2023**) could be subject to minor changes, please ensure you are aware of the most up to date version, by checking the website. <https://www.globaltraining.org/programs/acca-limassol/>
- The online version of the timetable (excel format), can be **downloaded, filtered, and printed** by students, based on their individual course combinations.
- Globaltraining reserves the right that in case a class size is small, block release & evening classes may be merged and follow one common stream accordingly.
- Public Holidays, Interim Assessment (IA), Mock and Exam dates are also indicated on the timetable. Double lectures are noted with (D), single block release courses are noted with (S), Revision courses are noted with (R) and Double Revision courses with (DR).

July 2023							Aug 2023 ▶
Mon	Tue	Wed	Thu	Fri	Sat	Sun	
					1	2	
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	
17	18	19 PM FM AAA	20 MA TX AA SBL SBR ATX	21 LW FR SBL	22 MA SBR	23	
24 BT LW AAA	25 MA TX AA SBL SBR ATX	26 FA PM FM AAA	27 MA TX AA SBL ATX	28 PM FM	29 LW SBR	30	
31 BT LW AAA							

◀ Jul 2023	August 2023						Sep 2023 ▶
Mon	Tue	Wed	Thu	Fri	Sat	Sun	
	1 MA AA TX SBL SBR ATX	2 FA PM FM SBL	3 BT LW SBR	4 PM FM	5 FA	6	
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21 BT	22 MA AA SBL	23 FA PM AAA	24 BT LW FR	25 PM FM	26 LW LW Block (D) SBL	27	
28 BT LW FR AAA	29 TX AA SBL SBR ATX	30 FA PM FM AAA	31 TX AA SBL ATX				

◀ Aug 2023	September 2023						Oct 2023 ▶
Mon	Tue	Wed	Thu	Fri	Sat	Sun	
				1 BT LW AA	2 FA	3	
Exam Week	4 AA (E) AAA (E)	5 MA SBL (E)	6 FA PM (E) APM (E)	7 MA SBR FR (E) SBR (E)	8 MA PM FM (E) AFM (E)	9 LW FR SBR (D)	10
	11 LW FR AAA	12 MA TX AA SBR ATX	13 FA PM FM SBL AAA	14 BT LW FR ATX	15 PM SBR ATX Block	16 LW Block (D) SBL SBR ATX Block (D)	17 LW Block (D) ATX Block (D)
	18 BT LW FR AAA	19 MA TX AA SBL SBR ATX	20 FA PM FM AAA	21 MA TX AA SBL ATX	22 LW FR SBL	23 FA FM SBR	24
	25 BT LW FR AAA	26 TX AA SBR SBL ATX	27 FA PM FM AAA	28 MA TX AA SBL ATX	29 PM FM	30 BT LW FR SBR	

◀ Sep 2023	October 2023					Nov 2023 ▶
Mon	Tue	Wed	Thu	Fri	Sat	Sun
2 BT LW FR AAA	3 MA TX AA SBL SBR ATX	4 FA PM FM AAA	5 BT LW FR ATX	6 MA PM ATX Block FM	7 FA TX SBL SBR (D) ATX Block (D)	8 LW Block (D) ATX Block (D)
9 BT LW FR AAA	10 MA TX AA SBL SBR ATX	11 FA PM FM AAA	12 TX AA SBL ATX	13 BT LW FR	14 FA FM SBR	15
16 BT LW FR ATX – IA AAA	17 MA TX AA SBL	18 FA PM FM AAA	19 MA TX AA SBL SBR	20 LW – IA PM FM ATX Block	21 LW Block (D) FR SBR ATX Block (D)	22 LW Block (D)
23 BT LW (R) FR AAA	24 TX AA SBL SBR ATX	25 FA PM FM AAA	26 BT LW (R) FR ATX MA - IA	27 TX/AA – IA FM SBL	28 FM – IA SBR	29
30 BT LW (R) FR AAA	31 MA TX AA SBL SBR ATX					

◀ Oct 2023	November 2023						Dec 2023 ▶
Mon	Tue	Wed	Thu	Fri	Sat	Sun	
		1 FA FM (R)	2 MA TX (R) AA (R) SBL ATX	3 BT LW (R) PM/FR - IA AAA - IA	4 FA LW Block - IA SBL (D) SBR	5	
6 BT - IA LW (R) SBL - IA AAA (R)	7 MA TX (R) AA (R) SBL SBR ATX	8 FA PM (R) FM (R) AAA (R)	9 MA (R) TX (R) AA (R) ATX	10 FA - IA PM (R) FM (R) ATX Block	11 LW (DR) LW Block (DR) FR (R) SBL (DR) SBR (D) ATX (D) ATX Block (D)	12 ATX Block (D)	
13 BT (R) LW (R) FR (R) SBR - IA AAA (R)	14 MA (R) TX (R) AA (R) SBL (R) ATX (R)	15 FA (R) PM (R) FM (R) AAA (R)	16 MA (R) LW (R) FR (R) SBR (R) ATX (R)	17 PM (R) FM (R) ATX Block - IA	18 LW (DR) SBR (DR) ATX (DR)	19	
20 BT (R) LW (R) FR (R) AAA (R)	21 MA (R) TX (R) AA (R) ATX (R)	22 FA (R) PM (R) FM (R) AAA (R)	23 MA (R) TX (R) AA (R) SBL (R) SBR (R) ATX (R)	24 BT (R) LW (R) FR (R) ATX Block (DR)	25 LW Block (DR) PM (R) SBL (DR) SBR (DR) ATX Block (DR)	26 LW Block (DR) ATX Block (DR)	
27 BT (R) LW (R) LW Block - M FR/AA - M SBL/SBR/ AAA - M ATX/ ATX Block - M	28 BT (R) LW - M PM - M TX - M FM - M	29 FA (R)	30 MA - M AA (Debrief)				

◀ Nov 2023		December 2023					
Mon	Tue	Wed	Thu	Fri	Sat	Sun	
				1 LW Block (Debrief) FR (Debrief) SBL/SBR/AAA (Debrief) ATX/ATX Block (Debrief)	2 FA (R) LW (Debrief) PM (Debrief) TX (Debrief) FM (Debrief)	3	
4 BT- M AA (E) AAA (E) APM (E)	5 MA (Debrief) TX CY (E) SBL (E)	6 FA (R) PM (E) ATX CY (E)	7 FR (E) SBR (E)	8 FA- M LW CY (E) FM (E) AFM (E)	9 FA (Debrief)	10	
11	12	13	14	15	16	17	
18	19	20	21	22	23	24	
25	26	27	28	29	30	31	

Exam Week